



CITY COUNCIL AGENDA REPORT

MEETING DATE: JUNE 17, 2008

ITEM NUMBER:

SUBJECT: BUILDING PLAN REVIEW AND INSPECTION SERVICES

DATE: MAY 27, 2008

FROM: DEVELOPMENT SERVICES DEPARTMENT

PRESENTATION BY: KHANH NGUYEN, BUILDING OFFICIAL

FOR FURTHER INFORMATION CONTACT: KHANH NGUYEN (714) 754-5277

RECOMMENDATION

Authorize the Mayor to extend Professional Services Agreements (PSAs) approved in FY 2006-2007, for contract plan check and inspection services, by amendment to Sec. 4, Term and Termination, Subsection 4.1 Term (attached) with the companies of Scott Fazekas & Associates Inc., Bureau Veritas, Harris & Associates, and CSG Consultants Inc., and not to exceed an aggregate amount of \$100,000.

BACKGROUND

The Development Services Department operations require the continued use of contract plan check and inspection services in order to provide building safety services in a timely and efficient manner. The on-going major projects such as the 890-unit Enclave and Police Department expansion, along with several projects of highly complex structural design that we see annually, will continue the need for specialized services into the foreseeable future.

Copies of the PSAs with each of the above firms are attached. All service costs are recoverable and are designed as a percentage of the City's collected plan check fees leaving adequate coverage for the City's administrative cost of providing services. This will be the second extension of a possible five (5) one-year periods at the same terms, conditions and fee rates as provided in the approved PSAs.

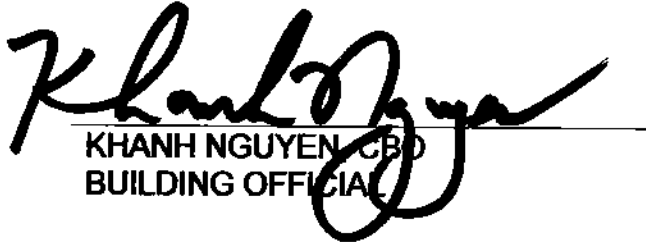
Sufficient funds are proposed in the Development Services Department Budget.

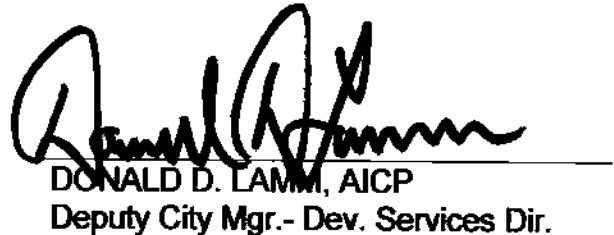
LEGAL AND RISK MANAGEMENT REVIEW

The attached professional services agreements are those provided by the City Attorney and are "approved as to form". Additionally, the City's Risk Manager has approved all insurance provisions for compliance with City requirements.

CONCLUSION

Use of contract plan check and staffing services continues to be a cost effective means of providing certain Building Safety services. The use of core City staff supplemented by contracts for certain Building Safety services is common practice for cities throughout the State.


KHANH NGUYEN, CBD
BUILDING OFFICIAL


DONALD D. LAMM, AICP
Deputy City Mgr.- Dev. Services Dir.

DISTRIBUTION: City Manager
 Assistant City Manager
 Finance Director
 City Attorney
 City Clerk (2)
 Staff (4)
 File (2)

Attachment: Professional Services Agreement for Scott Fazekas & Associates
Professional Services Agreement for CSG Consultants
Professional Services Agreement for Harris & Associates
Professional Services Agreement for Bureau Veritas

File: Bldg Safety PSAs	Date: 5/08	
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CITY OF COSTA MESA

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DEVELOPMENT SERVICES DEPARTMENT

FOR ATTACHMENTS NOT INCLUDED IN THIS REPORT,

PLEASE CONTACT THE CITY CLERK'S OFFICE

AT (714) 754-5121